

Steelcase Workplace Services

Steelcase Workplace Services (SWS) is your single point of contact for requesting new furniture and furniture services. Wherever you are located, we can initiate the purchase request or perform all your repairs, moves-adds-changes, disposal requests and more, just follow these simple process steps:



CALL OR EMAIL

SWS to initiate your service or new product request.

- ATTfurniture@steelcase.com
- 1-800-552-2473



Local dealer will contact you to
PREPARE THE QUOTE



CREATE

Your Oracle RFQ

- assign Holly Schaeffer-VanMidde for Services; or,
- assign Andres Bryan for New Product Purchases

** orders under \$5000 can be paid via Procard*



APPROVE

your Oracle PO, attach quote from dealer



Local dealer will
SCHEDULE + PERFORM
your required service or product order



Steelcase will
INVOICE
via Oracle or Procard